

Chilton, Wisconsin  
January 19, 2021

**Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.**

**This meeting was conducted both in the Council Chambers at City Hall and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.**

**Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.**

**The above governmental body met to discuss and possibly take action on the following agenda items as set forth below:**

The regular meeting of the Chilton Common Council held in the council chambers at the city hall was called to order at 6:30 p.m. by Mayor Thomas Reinl.

**ROLL CALL:**

Council members Ron Gruett, Joe Schoenborn, Peggy Loose, Mike Goebel, Jon Kragh, Clayton Thornber, Andrew Deehr, and Kathy Schmitzer were present at roll call.

Other city officials present were Mayor Thomas Reinl, Administrator David DeTroye, DPW Chris Marx, and Attorney Derek McDermott. Also, in attendance Betty Schilling - Chilton Journal, Kimberly Tenerelli, Rick Jaeckels and Jeff Moehn. David Kohls – Delta Publications (remotely). Police Chief Craig Plehn was also connected remotely.

Those in attendance recited the Pledge of Allegiance.

**REPORT OF OFFICERS:**

**MAYOR - Thomas Reinl –**

- No changes to the COVID Emergency declaration.
- Mayor Reinl reviewed the 2021 project listing and proposal with the council. This list and timeline were developed as a guideline for administration. It lists tasks the Mayor would like accomplished in the coming months.

- Mayor Reinl reviewed the Fire Department proposed CIP schedule and values. This piece was shared with the Townships earlier in the month and serves as a roadmap for equipment purchases and paybacks by the City.
- Mayor Reinl informed the Council that the City has met with Calumet County to start the process of the Highway Y reconstruction. A tentative timeline would consist of 2021 being engineering and design, 2022 consists of bidding and pre-utility work, and 2023 would be construction.

**CITY ADMINISTRATOR - David DeTroye –**

Election Update: Two elections in the City (2021)

- February 16<sup>th</sup> – Primary – State Superintendent of Schools
- April 6<sup>th</sup> – General Election
  - City Filings as follows:
  - Ward 1 Council member Ron Gruett has completed all paperwork and will run unopposed.
  - Ward 3 Council member Mike Goebel has completed all paperwork and will run unopposed.
  - Ward 4 Council member Joe Schoenborn has completed all paperwork and will run unopposed.
  - Wards 2&5 Council member Clayton Thornber has taken out papers for non-candidacy.
    - Rick Jaeckels and Jeff Moehn have completed the appropriate paperwork for the council seat.

City Web Page is currently under construction. Jeri Christensen (Police Administrative Assistant) has been working with GovOffice to administer the changes.

The City recodification process is underway. All information will be delivered by the end of January for the initial review. Department Heads are working on “red flags” or issues that will need addressing either in advance of the rewrite or during the process.

City-wide reassessment. Important dates: All information is on the city web page, flyers will be available for the February election, and will be sent with April Water & Sewer billings.

**Timeline of Revaluation:**

- Jan - Feb: Assessors review previous year's sales and market data.
- Jan - March: Trespass letter will be sent to properties assessors need to visit.
- Feb - March: Permits and sales are verified.
- Feb - March: Comparable market data used to revalue all property.
- April - May: Notice of new value will be mailed to you.

**Open Book**

Via Telephone Monday, May 24<sup>th</sup> from 12-7 pm  
Tuesday, May 25<sup>th</sup> from 9-3 pm

Via in person Monday, May 24<sup>th</sup> from 3-5 pm

## **Board of Review**

Wednesday June 30th from 8:15-10:15 am

### **DIRECTOR OF PUBLIC WORKS – Chris Marx –**

- Chilton Plating building has been demolished. Few pieces remain on the property and reporting will be forthcoming from the contracted engineering firms. All reports are expected this Spring, including a response from the DNR to actions taken.
- Ash tree removal has been the main task of public works crews. To date approximately 50-60 trees have been removed. Weather is cooperating.
- Snow and Ice removal has also been minimal with good weather.
- Treatment plant #8 had an emergency repair of a water conditioning valve. Part was a necessity and ordered prior to council. DPW Marx did address at committee level and was told to proceed.

**Minutes:** Motion by Schmitzer, seconded by Deeher, and carried by unanimous voice vote to approve the minutes of the council meeting held on December 15, 2020.

**Operator License:** None

**December Financials report** – Council member Thornber questioned the timing of the invoice and voucher for Kruczek Construction. DPW Marx clarified the billing as it was the final piece regarding the State Street project.

Motion by Thornber, seconded by Deeher to approve December financial statements. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deeher all cast Aye votes. 8 – 0 unanimous vote and carried.

**Payment of Bills:** Motion by Deeher, seconded by Thornber to pay all bills.

Roll Call Vote: Goebel, Loose, Thornber, Schoenborn, Kragh, Gruett, and Deeher all cast Aye votes. Schmitzer Abstain. 7 – 0 unanimous vote and carried.

**Audience Participation:** Kimberly Tenerelli introduced herself to the Council and guests as she will be running for Calumet County Circuit Court Judge in April.

### **New Business:**

1. Amend Ordinance – 1175 – Salary and Benefits for the Chief of Police. Reason for amendment was due to changes in healthcare provider, coverages, and waiver in lieu values. Motion by Thornber, seconded by Schmitzer to approve Amended Ordinance 1175. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deeher all cast Aye votes. 8 – 0 unanimous vote and carried.
2. Amend Resolution – 1841 – Salaries for employees other than City Officials. Reason for amendment was due to changes in healthcare provider, coverages, and waiver in lieu values. Motion by Schmitzer, seconded by Loose to approve Amended Resolution 1841. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer,

Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

3. Amend Resolution – 1842 – Establishing benefits for public works employees. Reason for amendment was due to changes in healthcare provider, coverages, and waiver in lieu values. Motion by Deehr, seconded by Gruett to approve Amended Resolution 1842. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
4. Agreement for Professional Services – McMahon Engineering – Court Street Utility & Roadway reconstruction. DPW Marx explained that this agreement covers costs for pre-engineering and discovery for the summer 2021 Court Street project. Additional bid tabs in this quote also include concrete patching on Madison & Breed Streets and River Plaza Patio Construction. Agreement can be referenced by McM. No. C0002-09-20-00752. Motion by Gruett, seconded by Schoenborn to approve the General Services Agreement for Court Street with McMahon Engineering. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
5. Asbestos Abatement Contract – Geiser Property – TID # 6 – DPW Marx identified areas in the barn, sheds, and house that needed abatement of asbestos prior to the partial demolition of the barn areas. Three quotes received in the process. Motion by Deehr, seconded by Schmitzer to approve the low bid of \$4,640 to Advanced Asbestos Removal INC. of Oshkosh for the abatement of asbestos on the Geiser property in TID # 6. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
6. 2020 Year-End Appropriations – (Budget Amendments). Motion by Schmitzer, seconded by Gruett to approve 2020 year-end budget appropriations. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
7. Mayoral Re-appointment to Chilton Housing Authority – Michael Kasper – Five-year term with effective dates January 5, 2021 – January 5, 2026. Motion by Thornber, seconded by Schoenborn to approve the re-appointment of Michael Kasper to the Chilton Housing Authority. Voice vote – all ayes – 8-0 motion carries.

#### **Committee Reports:**

##### **Public Safety:**

1. 2021 Police Squad Purchase – Committee Chairman Deehr went through the pricing for the 2021 police squad as provided by Ewald Automotive Group. The quotation comes from the State of WI bidding pool and is not competitive. The police department had budgeted \$35,000.00 for the purchase and the quote came in at \$34,229.00. Council member Gruett questioned budgeting for police vehicles, which was clarified to be set as half the cost of a vehicle is budgeted

annually. Motion by Goebel, seconded by Schmitzer to approve the purchase of the 2021 police squad from Ewald Automotive for a price of \$34,229.00. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

2. Sale of 2013 Police Squad – Unit has approximately 100,000 miles and will be placed on WI Surplus site. Proceeds from the sale will be used to furnish new unit. Motion by Goebel, seconded by Loose to allow the Police Department to sell the used 2013 squad and utilize proceeds for outfitting the new unit. Voice vote – all ayes – 8-0 motion carries.
3. Police COVID-19 Grant Purchases - Chief Plehn applied for and received a grant for \$9018.00. The grant was developed for police departments that service municipalities with a population under 20,000. The premise of the grant was to allow for departments to work remotely in wake of COVID-19 and the potential for illness and need for quarantine. The department has elected to purchase laptops, cases, and equipment for external use. They also elected to purchase an additional PC station for the department. Part of the proposal includes costs for set-up and an annual subscription to the service. The quote was generated from (HBS) Heartland Business Services who has handled all the computer needs for the City. Motion by Gruett, seconded by Loose to approve the purchases from Heartland Business Services for the police department as referenced by quote #234423v2. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

#### **Public Works:**

1. Partial Demolition Geiser Property – TID # 6 – DPW received 4 quotes for barn demolition, concrete slab removal, silo pad removal, and clean-up of property located at N3692 Irish Road. Motion by Gruett, seconded by Schoenborn to approve the low bid of \$9,389.00 from Kempen Excavating & Trucking of Brillion for the partial demolition of the Geiser Property TID #6. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
2. 2021 General Services Agreement – McMahon Engineering - Chairman Gruett described this agreement as a retainer of services to the City by McMahon Engineering. Motion by Deehr, seconded by Schmitzer to approve the General Services Agreement with McMahon Engineering for 2021. Voice vote – all ayes – 8-0 motion carries.
3. Utility Trailer Purchase - DPW Marx received multiple quotes for a utility trailer for transportation of equipment. Council member Goebel questioned the usage and was better clarified by DPW Marx. Motion by Thornber, seconded by Goebel to approve the purchase of a thirteen-foot utility trailer from Chilton Trailer Manufacturing for the price of \$5,548.00. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

4. Safety Headset & Control Box Purchase - DPW Marx would like to initiate the purchase of headsets that would make operation of loud equipment safer and offer a means of communication between operators. This process was started by former DPW Schwarz. As promised from the purchase of the street sweeper, two additional headsets will be included with this purchase. The purchase will be funded by the water and sewer fund. Motion by Deehr, seconded by Goebel to approve the purchase of (3) APX Headsets, ComHub, and charging case from MacQueen Equipment for the price of \$5,975.00. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
5. Access Road – Utility Easement – TID # 6 - DPW Marx described to the council the proposal to construct an access road to the East of the newly built RLTC/Kaytee warehouse project. With the new development and connection to the sewer line that runs adjacent, access must be made for cleaning of the sewer system. The proposed access road will allow for city crew to maintain the system versus contracting services for this section at approximately \$7,000.00 per cleaning. The bid that was received was from the excavation contractor that is currently on site and has equipment mobilized for the project. The City will utilize street millings from an existing project to offset costs. The cost of the access road project will be paid for through TID#6 funds. Motion by Loose, seconded by Goebel to approve the construction of the utility access by J&E Construction for the price of \$11,250.00. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
6. Court Street Televising - DPW Marx received two bids for the initial televising, documentation, and production of the condition report of sewer laterals that will aid in engineering and production of bids and pricing for the 2021 Court Street reconstruction project. Project would be Court Street from State Street to Heiman Street. Motion by Deehr, seconded by Gruett to approve the low bid \$2,650.00 by Speedy Clean Drain & Sewer for Court Street televising. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

**Culture & Recreation:**

1. Jacobsen Lawn Mower Purchase - DPW Marx described to the council the bidding process for the lawnmower replacement for the public works crew. Two bids were received for the Jacobsen HR600 lawn mower. DPW Marx described the efficiency that was created by moving to the bigger eleven-foot mowers and would like to continue with the current cutting practice. The mower was budgeted for as a line item in the 2021 budget submission. Council member Loose questioned the large difference in quotes. DPW Marx clarified. Motion by Deehr, seconded by Loose to approve the purchase of a Jacobsen HR600 Lawn Mower from Horst Distributing of Chilton for the price of \$59,895.00 and offset the price of the purchase with sale of the old mower on WI Surplus Site. Roll Call Vote:

Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

2. Stump Grinder Purchase - DPW informed the council of the necessity of the public works crew to acquire this piece of equipment. With the Ash Borer abatement process, the City must fell 200 or more diseased trees. Each of the stump removals could cost approximately \$250.00. The city has multiple pieces of equipment that could facilitate the grinder attachment. Marx recommended the Trackless unit as the best apparatus. Motion by Goebel, seconded by Schoenborn to approve the purchase of a stump grinder attachment from MacQueen Equipment for the price of \$17,580.00. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.
3. Park Swing Replacement – Engler Park - DPW Marx informed the council that two swings in Engler Park need replacement. Approximately 5 years ago the swings were damaged/vandalized and repaired by public works. The stability of the swings has now been compromised, and public works has removed them for safety concerns. Marx received a replacement bid from the original provider. Funds for the replacement would come from the General Park Account # 55201. Motion by Gruett, seconded by Schmitzer to approve the purchase of two park swings, arm rests, and mounting equipment from Belson Outdoors for \$1,723.00. Roll Call Vote: Goebel, Loose, Thornber, Schmitzer, Schoenborn, Kragh, Gruett, and Deehr all cast Aye votes. 8 – 0 unanimous vote and carried.

Mayor Reinl also informed the Council that the Culture & Recreation Committee had started discussions regarding the return of an ice-skating rink in the City and will be looking further into options and pricing of equipment or facilities.

**Communication:**

- Library Board minutes from 1/11/2021 were distributed to the council members for review.
- The December 2020 building permits, and 2020 permit summary was distributed for council review.
- November 2020 Chilton Housing Authority minutes were distributed for council review.

**Adjournment:** Motion by Loose, seconded by Deehr to adjourn at 7:40 P.M. Unanimous voice vote and carried to approve.

Meeting Minutes Prepared By:  
David DeTroye  
City Administrator/Clerk/Treasurer